Request for Refunding

Me, undersigned – *full name* - kindly request Eötvös L. University to refund my tuition fee according to the University’s refunding policy.

I have paid the tuition fee \_\_\_\_\_\_\_\_\_\_\_ EUR for the Spring semester of the 2021/2022 Academic Year of Computer Science MSc course, the transfer was completed in \_\_\_\_\_\_\_\_\_\_\_\_, 2021. According to the Academic Regulations for Students, I am eligible for the refund of 30% of the already paid tuition fee, so I would like to request the refunding of about SUM\*0.3 = \_\_\_\_\_\_\_\_\_\_ EUR. I accept that the real amount can be slightly different because of the varying EUR/HUF change and bank costs.

Please find the details for the transfer below.

Name of beneficiary:

Full name

Address of beneficiary (including postal code):

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Name of Bank:

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Address of Bank:

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

BANK ACCOUNT NUMBER:

00000000000000000000

IBAN code of Account:

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

SWIFT (BIC) code of Bank:

xxxxxxxxxxx

Date:

Country, 2021.xx.xx

(Signature)

full name